



Portland | 61 N.E. Columbia Blvd Portland, OR 97211 | (503) 285-9300
 Salem | 1150 Hawthorne Ave NE Salem, OR 97301 | (503) 581-1446
 Albany | 1720 Fescue St. SE Albany, OR 97322 | (541) 928-3324
 Eugene | 1075 International Way Springfield, OR 97477 | (541) 747-2112
 Bend | 63120 Nels Anderson Rd. Bend, OR 97701 | (541) 389-3850

Employment Application

First Name		Last Name		Initial	Date of Application
Street Address			City	State	Zip Code
Home Telephone	Alternate Telephone		Date Available		Expected Pay Rate

<p>EQUAL EMPLOYMENT OPPORTUNITY. It is our policy to seek and employ the best qualified personnel and to provide equal opportunity for the advancement of employees and to administer all of our personnel policies in a manner that will not discriminate against any person because of race, color, religion, age, sex, marital or veteran status, national origin, ancestry, disability, on-the-job injuries, or any other legally protected status unless it is a bona fide occupational requirement reasonably necessary to the operation of our business.</p>	Social Security Number													
	XXX-XX-													
	Have you ever worked for us before?													
	YES	NO												
Position Applied For:														
<p>When are you available to work? (We will attempt to reasonably accommodate employees who require certain hours or days off because of religious beliefs or practices.)</p> <p>Check shifts and days you can work:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">Days</td> <td style="text-align: center;">Swing</td> </tr> <tr> <td style="text-align: center;">Mon</td> <td style="text-align: center;">Tue</td> <td style="text-align: center;">Wed</td> </tr> <tr> <td style="text-align: center;">Thur</td> <td style="text-align: center;">Fri</td> <td style="text-align: center;">Sat</td> </tr> <tr> <td style="text-align: center;">Sun</td> <td></td> <td></td> </tr> </table>		Days	Swing	Mon	Tue	Wed	Thur	Fri	Sat	Sun			<p>Are you authorized to accept employment in the United States? (Successful applications will be required to prove identity and eligibility for employment.)</p> <p style="text-align: center;">YES NO</p>	
	Days	Swing												
Mon	Tue	Wed												
Thur	Fri	Sat												
Sun														

RELATIVES/FRIENDS:
 Qualified relatives/friends are eligible for employment except in unusual situations where we need to avoid possible conflicts of interest. Do you have any relatives/friends (such as roommates) who currently work for us? **YES** **NO**

If yes, state name(s): _____

QUALIFICATIONS:
 Please list any education, training and/or specialized experience (such as schools; colleges; degrees; licenses; vocational, technical or military experience; hobbies, etc.) you feel would help you perform the work for which you are applying:

DEGREES, LICENSES, RELEVANT EDUCATION OR TRAINING	WHERE DID YOU ACQUIRE IT (name/address of school, program, military branch and specialty, etc.)
_____	_____
_____	_____
_____	_____

CRIMINAL RECORD:
 (Conviction of a crime is not an automatic bar to employment. Factors such as the nature and gravity of the crime, the length of time since the conviction and/or completion of any sentence, and the nature of the job for which you have applied will be considered.) Have you ever been CONVICTED, pled GUILTY or NO CONTEST or FORFEITED BOND OR BAIL for any crime other than traffic violations? **YES** **NO**

If yes, give details: _____

DRIVING POSITIONS:
 (Answer only if driving is an essential function of the job.) Have you ever been CONVICTED, pled GUILTY, NO CONTEST or FORFEITED BOND OR BAIL for any traffic violations in the past three years? **YES** **NO**

If yes, give details: _____

IN CASE OF EMERGENCY NOTIFY:

Name	Phone Number	Alternate Phone Number
_____	_____	_____

EMPLOYMENT EXPERIENCE:

Please account for all periods of employment, by month/year, including any self-employment and U.S. military service. (Attach sheet if more space is needed)

Present or Last Employer	Phone Number	Hire Date	Date Left	Starting Pay	Final Pay
Address	Supervisor	Job Title/Job Duties		Reason for Leaving	
Previous Employer	Phone Number	Hire Date	Date Left	Starting Pay	Final Pay
Address	Supervisor	Job Title/Job Duties		Reason for Leaving	
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Address	Supervisor	Job Title/Job Duties		Reason for Leaving	
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Address	Supervisor	Job Title/Job Duties		Reason for Leaving	

VERIFICATION AND SIGNATURE:

- I authorize the investigation of all matters which the Company deems relevant to my qualifications for employment, including all statements made in this application and in any attachments or supporting documents. I authorize you to request and receive such information and I release from all liability any persons (such as former supervisors or employers) supplying it. I also release you from all liability which might result from making the investigation.
- I certify that the facts and information given in this application, in any attachments or supporting documents, and in any interviews are (or will be) true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission, as well as any misleading statements or omissions, generally will result in denial of employment or immediate termination, regardless of when and how discovered.
- I understand that I may be required to submit to pre- or post-employment physical or other professional examinations, medical inquiries and/or urinalysis tests for the presence of drugs and/or alcohol. "IMPORTANT": This means that an employee will be required to submit to testing in several different circumstances. *Ask to see a copy of our employee alcohol and drug policy if you have any questions.* I agree to such examinations, inquires and/or testing at the Company's expense. I authorize release of the results to the Company and their use to evaluate my suitability for employment. I also release the Company from all liability arising out of or connected with any examinations, inquires and/or testing.
- I understand that I may resign or be terminated, without cause or notice, at any time, unless otherwise stated in a written employment contract. I also understand that the President is the only person who will ever have the authority to agree to any other terms and/or to enter into such contracts and that all such agreements or other terms of employment or contracts must also be signed by both parties. I also understand that unless otherwise stated in a written employment contract, the Company may change, withdraw and interpret other policies (including wages, hours and working conditions) as it deems appropriate.
- This application will only be considered active for ninety (90) days.
- I understand and agree that if I am hired the statements in these paragraphs will become a binding part of my employment relationship. I have read each of these statements. I have also reviewed all of the information provided in this application and in any attachments or supporting documents. **YES NO**

Signature _____ Date _____